

## **SPECIFIC PROCUREMENT NOTICE**

**Republic of Turkey  
Istanbul Special Provincial Administration  
Istanbul Projects Coordination Unit (IPCU)**

**Istanbul Seismic Risk Mitigation and Emergency Preparedness Project (ISMEP)  
Loan No: 4784-TU**

**Procurement of Consultancy Services  
for a  
Monitoring and Evaluation System  
of the  
Management of Project, Tender and Contracting Processes**

**(REF: D-CS-12)**

The Government of the Republic of Turkey has received a loan from the International Bank of Reconstruction and Development, funds of which are used by the Istanbul Projects Coordination Unit (IPCU) of Istanbul Special Provincial Administration that is responsible for implementation of the Istanbul Seismic Risk Mitigation and Emergency Preparedness Project (ISMEP) for the purposes of strengthening institutional and technical capacity in the area of disaster management and emergency response, retrofitting or reconstruction of priority public facilities, and taking necessary measures to support better use of land management policies.

An Information Management System and Institutional Web Portal have been developed to follow-up information about projects, tenders and contract electronically. These systems have contributed to the establishment of a database for the volume of works originally estimated. Due to the increase of the volume of data and diversification of financial sources it has become necessary to upgrade this software to allow follow-up of the processes on the basis of financial resources.

Therefore, it has become essential to revise the said software in parallel with the workload, to support it through project monitoring and evaluation, and to follow/archive all information, documentation and official correspondence regarding the project, tendering and contracting processes.

The software has also gathered a huge amount of data in the database waiting to be analyzed. In order to respond this need, it is planned to establish an Institutional Business Intelligence System to provide supporting information for statistical reporting and decision making.

To achieve this target, it is expected to provide the following stages within the framework of project management.

Stage: Development of Monitoring, Evaluation and Archive System for Tender and Contract Processes

Stage: Development of Institutional Business Intelligence System

Stage: Development, Maintenance and Technical Support System for Information Management System and Institutional WEB Portal

Period of implementation is foreseen as 12 months (including all stages), plus 12 months of warranty and support following the completion of the project.

Istanbul Project Coordination Unit (IPKB) invites eligible and qualified consultants to express their expression of interest in the aforementioned subject. Interested consultants are expected to documents their experiences on Project Management on Information Technologies, in international organizations particularly in EU, World Bank, EIB and other IFI funded projects.

A consultant will be selected by using “Consultants’ Qualifications” (CQS) procedure in accordance with the procedures set out in the World Bank’s Guidelines: Selection and Employment of Consultants by World Bank Borrowers (May 2004, Revised October, 2006 edition).

Consultants may associate to enhance their qualifications. The “association” may take the form of a Joint Venture or a sub consultancy. In case of a Joint Venture (JV), all members of the JV will be evaluated jointly for the purpose of short listing and shall be jointly and severally liable for the assignment and shall sign the contract in case of award is made to that JV group. Interested consultants’ should clearly indicate the structure of their “association” and the duties of the partners and sub consultants in their application. Unclear expression of interests in terms of “in association with” and/or “in affiliation with” and etc. may not be considered for short listing.

Interested consultants may receive detailed information at the following address between 10:00-16:00 hours (local time).

The Expression of Interest and the Curriculum Vitae should be delivered to the following address by hand, by postal service or by courier no later than **December 08, 2010, 14:00** hours (local time). Applications via electronic mail shall not be accepted. The IPCU shall have the right to reject late proposals delivered later than the date and hours stated herein.

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