

REQUEST FOR EXPRESSIONS OF INTEREST

Consultancy Services for Social Guidance and Awareness Studies for the Schools to be Retrofitted and Reconstructed (AIIB- CA5.1.1)

Country	: Turkey
Name of the Project	: Istanbul Seismic Risk Mitigation and Emergency Preparedness (ISMEP) Project
Loan No./Grant No.	: L0319A
Assignment Title	: Consultancy Services for Social Guidance and Awareness Studies for the Schools to be Retrofitted and Reconstructed
Reference No.	: AIIB-CA5.1.1

The **Republic of Turkey, Istanbul Governorship, Istanbul Project Coordination Unit** has received a loan from the **Asian Infrastructure Investment Bank (AIIB)** toward the cost of the **Istanbul Seismic Risk Mitigation and Emergency Preparedness (ISMEP) Project** and intends to apply part of the proceeds for Consulting Services for Social Guidance and Awareness Studies for the Schools to be Retrofitted and Reconstructed.

The consulting services (“the Services”) consists preparation, implementation and distribution of training programs in collaboration with Provincial Directorate of National Education, in order to provide information about new features of schools after retrofitting or reconstruction and raise awareness for disasters with basic principles of individual disaster preparedness given under safe life training modules for school administrators, teachers, students and parents during pre-period of retrofitting in schools to be retrofitted (about **50 schools**), and during post periods of reconstruction in schools to be reconstructed (about **100 schools**); for school administrators and teachers in hosting schools.

Consultants shall have the following capabilities:

- a. The Consultant shall be experienced in conducting social studies for disaster based awareness activities and similar trainings about Safe Life, Emergency and disaster awareness and preparedness, emergency plans (For public agencies and facilities like schools, hospitals, etc.), etc. with Ministry of Education or other related public agency and institutions.

- b. The Consultant shall have experience in preparing and implementing training programs for different target groups, preferably schools and school related communities like students, parents of the students, school managements, teachers, etc.
- c. The Consultant shall have experience in the implementation of projects financed by EIB, EU or other International Financing Intermediaries

The Republic of Turkey, Istanbul Governorship, Istanbul Project Coordination Unit now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

- Company information: name, status, address, telephone number, facsimile number, year of establishment, contact person for the project, turnover for the previous 5 (five) years (2016-2017-2018-2019-2020), number of permanent staff and part-timers, fields of expertise.
- The Consultant must have the experience of similar assignment completed in the last **past five years** for Social Guidance and Awareness Studies for the Schools. Details of experience in similar assignments undertaken, including value of consulting services and value of works, location, number of staff involved in the contract, name of the Client, name of partners for contract execution and share of services, source of financing, type of services provided, contract commencement and completion dates, brief description of the contract;
- Letters of recommendation from previous Employers;
- Curriculum Vitae, specifying experience in similar assignments, max 10 CVs of experts of various professions requested under such services) of staff who may be available to work on the assignment(s);
- Form of association (sub-contractor/joint venture) for the execution of the contract(s), if the case may be, and identification of the leading company. Same information shall be submitted for the leading company and the associate companies.
- A list of ongoing assignments including the start and end dates and the personnel involved.

The attention of interested Consultants is drawn to Section II, paragraph 4.4, and paragraph 4.9 of the AIIB’s “Procurement Instructions for Recipients” June 2, 2016, setting forth the AIIB’s policy on conflict of interest and eligibility.

Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-

consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with the CQ (Consultant's Qualifications Based Selection) method set out in the AIIB's "Procurement Instructions for Recipients" June 2, 2016.

Further information can be obtained at the address below during office hours 10:00 a.m. to 16:00 p.m. local time.

Expression of interest dossier shall be submitted in **both hardcopy & softcopy(digital)** formats and must be delivered in a written form to the address below by surface mail, courier or hand delivery by **February 16th, of 2021 | 16:00** (local time, Istanbul). Applications by e-mail shall not be accepted. **All submitted data shall be in English language.** IPCU reserves the right to reject the applications received after the abovereferenced date.

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