

REQUEST FOR EXPRESSIONS OF INTEREST

Republic of Türkiye
Istanbul Governorship
Istanbul Project Coordination Unit (IPCU)
Istanbul Seismic Risk Mitigation and Emergency Preparedness (ISMEP) Project
Consultancy Services for Earthquake Performance Assessment and Retrofitting
Design of Historical Registered Public Buildings in Istanbul
(CEB4-CB1.3)

The Republic of Türkiye received a loan from Council of Europe Development Bank (CEB) to finance Istanbul Seismic Risk Mitigation and Emergency Preparedness (ISMEP) Project and intends to apply a portion of the proceeds of this loan to eligible payments under **Consultancy Services for Earthquake Performance Assessment and Retrofitting Design of Historical Registered Public Buildings in Istanbul (CEB4-CB1.3)** contract which will be implemented by Istanbul Project Coordination Unit (IPCU).

1. Name, address, telephone and fax number, email address of the contracting authority:

Istanbul Project Coordination Unit (IPCU)
Kısıklı Mahallesi Alemdağ Yan Yolu No: 6
Üsküdar/Istanbul/ Türkiye
Tel : +90 216 505 55 00
Fax : +90 216 225 04 85
E-mail : info@ipkb.gov.tr

2. The award procedure chosen: Restricted Procedure

3. Form of the contract: Public Procurement of Services

4. Place of execution/performance of the works, for delivery of products or of the provision of services: İstanbul / Türkiye

5. Category and Description of Services:

In İstanbul there are numerous historically registered buildings that are being used for public purposes such as hospitals, schools, museums, police stations and administrative centers. The one of the main goals of ISMEP is to assist the Government of Türkiye in mitigating the seismic risks associated with the cultural and historical property (heritage) in Istanbul and to further strengthen the capacity for pro-active measures in order to mitigate the damaging and devastating effects of future earthquakes on cultural and historical properties (heritage buildings) and other historical and cultural structures and assets in Türkiye. The project is designed to set a precedent and reference for the earthquake protection of other similar historical structure groups.

This objective will be achieved by conducting earthquake performance assessments and preparing structural retrofitting proposals for the historical/cultural buildings designated by the Client. The objective of this project is to introduce and implement an innovative temporary/reversible retrofit scheme for such buildings essentially through the use of external retrofit (exoskeleton) techniques located in the province of Istanbul.

6. If the contracts are subdivided into lots, indication of the possibility of tendering for one, for several or for all the lots:

Consultancy Services for Earthquake Performance Assessment and Retrofitting Design of Historical Registered Public Buildings in Istanbul (CEB4-CB1.3) will be **tendered under one lot.**

7. Number of short-lists:

One shortlist group will be formed within the interested consultants in accordance with their qualifications and experience.

8. Completion date or duration of the service contracts:

The duration of the study is 360 calendar days (excluding approval of the Final Report) after the signing of the Contract.

9. Admission or prohibition of variants: Submission of alternative proposals is not accepted.

10. Special conditions for fulfilling the contract: Not Applicable.

11. (a) Deadline for receiving expression of interest:

Expressions of interest must be delivered to the address below **by July 09th, 2026** at **16:00** (local time, İstanbul) by surface mail, courier or hand delivery. Applications by e-mail shall not be accepted. IPCU reserves the right to reject the applications received after the above-referenced date.

(b) Address for submitting expressions of interest:

Istanbul Project Coordination Unit (IPCU)
Kısıklı Mahallesi Alemdağ Yan Yolu No: 6
Üsküdar/Istanbul/ Türkiye
Tel : +90 216 505 55 00
Fax : +90 216 225 04 85
E-mail : info@ipkb.gov.tr

Interested consultants may obtain further information at the address above, from 10:00 a.m. to 16:00 p.m. local time.

(c) Language of proposals: English

(d) Submitting Expression of Interest:

- Expression of interest shall be accompanied by a Statement of intention to participate in the selection process;
- Expression of interest must be signed on each page;
- Expression of interest dossier shall be submitted in both **hardcopy & softcopy(digital)** formats and must be delivered in a written form to the address below by surface mail, courier or hand delivery.
- Consultants are required to include the name and reference number of the task **CEB4-CB1.3** in their Expression of Interests.

12. Where appropriate any deposit and guarantees required: Not Applicable

13. Main financing institution: Council of Europe Development Bank (CEB)

14. Where applicable, the legal form to be taken by the grouping of economic operators to whom the contract is to be Awarded:

Consultants may associate to enhance their qualifications. The “association” may take the form of a Joint Venture or a sub consultancy. In case of a Joint Venture (JV), all members of the JV will be evaluated jointly for the purpose of short listing and shall be jointly and severally liable for the assignment and shall sign the contract in case award is made to that JV group. Interested consultants should clearly indicate the structure of their “association” and the duties of the partners and sub consultants in their application. Unclear expression of interests in terms of “in association with” and/or “in affiliation with”, etc. may not be considered for short listing.

Joint Venture agreement to be authenticated in case of Contract Award.

15. Qualification and Selection Criteria

- The Consultant must have the experience of major similar assignment completed in **past ten years** for historical buildings.
- Financial status with consultancy turnover in past five years.
- Availability of appropriate skills among key personnel, team composition, etc. (Curricula Vitae (short version, specifying experience in similar assignments, ***max 10 CV of experts*** from ***various professions*** requested under such services) of staff who may be available to work on the assignment(s));

- Consultants should provide the below listed information;
 - ✓ Company information: name, status, address, telephone number, facsimile number, year of establishment, contact person for the project, turnover for the previous 5 (five) years (2021-2022-2023-2024-2025), number of permanent staff and part-timers, fields of expertise;
 - ✓ Details of experience in similar assignments undertaken, including value of consulting services and value of works, **total closed area subject to each similar assignment (per share if JV)**, location, number of staff involved in the contract (*per share if JV*), name of the Client, name of partners for contract execution and share of services, source of financing, type of services provided, contract commencement and completion dates, brief description of the contract;
 - ✓ Letters of recommendation or certification of certificates **for the last ten years** including the start and end dates and the personnel involved from previous Employers;
 - ✓ Form of association (sub-contractor/joint venture) for the execution of the contract(s), if the case may be, and identification of the leading company. Same information shall be submitted for the leading company and the associate companies.
 - ✓ A list of ongoing assignments including the start and end dates and the personnel involved.
 - ✓ The Consultant shall provide accurate information on any current or past litigation or arbitration resulting from tenders and contracts completed, terminated, or under execution by him over the past 10 (ten) years.

16. Framework agreement: Not Applicable

17. Number of selected candidates to be invited to submit tender: maximum 6 (six) tenderers.

However, the short list may comprise a smaller number of candidates in case only a few qualified firms have expressed interest.

18. Criterion for awarding the service contract:

Consultants will be shortlisted and contracts will later be awarded in accordance with the open procedures set out in the Council of Europe Development Bank's Guideline: Procurement of Supplies, Works and Services, September 2023.

The selection criteria for the short-listing are:

• General Experience	15 points
• Average Annual Turnover	10 points
• International Experience	5 points
• Specific Experience;	
(Retrofitting Design Experience of Historical Buildings)	30 points
(Experience on Restoration of Historical Buildings)	20 points
• Qualification of Key Staff	
(max 10 CV's comprising all branches)	20 points
Total	100 points

Minimum number of points necessary to be retained: 70 Points

The selection criteria for the contract award will be decided later in the Request for Proposal documents to be sent to the short-listed firms.

- 19. Time frame for the tenderer to maintain their proposal valid:** 90 days from the date of submission of proposals.
- 20. Names and addresses of economic operators already selected:** Not Applicable
- 21. Name and address of the body responsible for appeal:** Istanbul Project Coordination Unit
- 22. Date of publication of the prior information notice:** published in the Official Journal dated June 2026.
- 23. Indicate whether the contract is covered by the Agreement:** Yes (the notice shall be published in the European Union Official Journal)